

23 August 1963

Bureau of Retirement and Insurance  
Civil Service Commission  
Washington 20415, D. C.

Gentlemen:

25X1 [redacted] has been unable to perform her assigned duties since 24 April 1963 when, on her physician's advice, she went on an extended leave of absence for a complete rest. At that time, due to the two illnesses which have beset her simultaneously, for the past several years i. e., arthritis and ulcers, she had no annual or sick leave in reserve.

The arthritic condition which apparently is localized in her right knee and right hand has impeded her work seriously. Her principal duty has been that of keeping hand written records and she has suffered considerable discomfort while performing this duty. It is obvious that her knee has been giving her considerable pain and has impeded her locomotion.

25X1 It is my opinion that [redacted] would not be able to perform her duties effectively if she should return to duty. To the best of my knowledge her disability is not the result of vicious habits, intemperance, or misconduct.

25X1

[redacted]  
Supervisor

Distribution:

- Orig & 1 - Addressee
- 1 - Admin Staff, CR
- 1 - DCB/DD/CR
- 1 - DD (Personnel)
- 1 - Chrono